

NASSAU COUNTY INTERIM FINANCE AUTHORITY  
**MEETING OF THE AUDIT AND INTERNAL CONTROLS COMMITTEE**  
**MINUTES OF APRIL 21, 2020**

The Audit and Internal Controls Committee of the Nassau County Interim Finance Authority convened on April 21, 2020 at 6:00 PM via teleconference, pursuant to legal notice given on April 15, 2020 and electronic notice posted on the Authority's website.

Committee Members present: Christopher Wright, Chairman  
Adam Barsky  
Lester Petracca

Committee Members absent:

Staff present: Evan Cohen, Executive Director  
Carl Dreyer, Treasurer  
Kathleen Stella, Corporate Secretary  
Jeremy Wise, General Counsel  
Martha Worsham, Deputy Director

Call to Order/Roll Call  
The meeting was called to order at 6:01 PM.

**1. Approval of Minutes**

Upon a motion duly made by Committee Member Barsky and seconded by Chairman Petracca, the Committee approved the minutes from the meeting on October 15, 2019.

Positive votes: 3      Negative votes: 0

Resolution No. 19-81

APPROVAL OF MINUTES AND RATIFICATION OF ACTIONS TAKEN AT THE OCTOBER 15, 2019 AUDIT AND INTERNAL CONTROLS COMMITTEE MEETING OF THE NASSAU COUNTY INTERIM FINANCE AUTHORITY

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RESOLVED, that the Minutes of the Audit and Internal Controls Committee meeting of the

Authority held on October 15, 2019 are hereby approved and all actions taken by the Committee Members present at such meeting, as set forth in such Minutes, are hereby in all respects ratified and approved as actions of the Authority.

## **2. Authority to Submit the Audit to the NIFA Directors**

The Committee was requested to adopt the attached Resolution acknowledging receipt and acceptance of the Independent Auditors' Report on NIFA's Financial Statements for the Year Ended December 31, 2019 and recommending that it be accepted by the Authority Directors.

Director Weitzman suggested that we change the wording in the subsequent events footnote to be consistent with the presentation in our Management Discussion and Analysis, which NIFA agreed to do.

Upon a motion duly made by Committee Member Barsky and seconded by Committee Member Petracca, the resolution, with the recommended change in wording, was passed.

Positive votes: 3      Negative votes: 0

### RESOLUTION NO. 20-82

RECEIPT AND ACCEPTANCE OF THE INDEPENDENT AUDITORS' REPORT ON THE AUTHORITY'S FINANCIAL STATEMENTS FOR FISCAL YEAR ENDED DECEMBER 31, 2019, AND RECOMMENDATION THAT THE REPORT BE SENT TO THE DIRECTORS OF NIFA

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RESOLVED, that the materials presented to this meeting (the "Materials") are ordered to be filed with the records of the Audit and Internal Controls Committee of the Nassau County Interim Finance Authority (the "Committee"); and be it further

RESOLVED, that the Committee acknowledges receipt of the RSM US LLP Independent Auditors' Report on NIFA's Financial Statements for the Year Ended December 31, 2019 (the "Audit") presented at the April 21, 2020 meeting of the Committee; and be it further

RESOLVED that the Committee accepts the Audit and approves the release of the Audit to the entire Board of the Nassau County Interim Finance Authority for their review and approval.

RESOLVED, that this resolution shall take effect immediately.

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### **3. Authority to Submit the Annual and Statutory Reports to the NIFA Directors**

The Committee was requested to adopt the Resolution acknowledging receipt and acceptance of the Annual and Statutory reports and recommending that they be accepted by the Authority Directors.

Upon a motion duly made by Committee Member Barsky and seconded by Committee Member Petracca, the resolution was approved.

Positive votes: 3      Negative votes: 0

#### RESOLUTION NO. 20-83

#### RECEIPT AND ACCEPTANCE OF THE ANNUAL AND STATUTORY REPORTS FOR FISCAL YEAR ENDED DECEMBER 31, 2019, AND RECOMMENDATION THAT THEY BE SENT TO THE DIRECTORS OF THE NASSAU COUNTY INTERIM FINANCE AUTHORITY

RESOLVED, that the materials presented to this meeting (the “Materials”) are ordered to be filed with the records of the Audit and Internal Controls Committee of the Nassau County Interim Finance Authority (the “Committee”); and be it further

RESOLVED, that in accordance with the Materials, the 2019 Annual Report of the Authority is hereby approved together with all the attachments thereto including but not limited to:

1. Authority Report on Debt Issuance
2. Audited Financial Statements for the Year Ended December 31, 2019 together with Independent Auditor’s Compliance Report on Investment Policies and Procedures;
3. Authority Report on Investments;
4. Authority Prompt Payment Report;
5. Authority Procurement Contracts Guidelines Report;
6. Authority Property Disposition Report
7. Authority Mission Statement and Measurement Report; and
8. Authority Code of Ethics.

and be it further

RESOLVED that the Committee recommends that the Annual and statutory reports be released to the Directors of the Nassau County Interim Finance Authority for their review and approval.

RESOLVED, that this resolution shall take effect immediately.

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#### **4. Authority to Submit the Investment Guidelines to the NIFA Directors**

NIFA's Treasurer, Carl Dreyer, indicated there were no new changes recommended at this time.

The Committee was requested to adopt the Resolution acknowledging receipt and acceptance of the Guidelines and recommending that they be accepted by the Authority Directors.

Upon a motion duly made by Committee Member Barsky and seconded by Committee Member Petracca, the resolution was approved.

Positive votes: 3      Negative votes: 0

#### RESOLUTION NO. 20-84

RECEIPT AND ACCEPTANCE OF THE INVESTMENT GUIDELINES AND  
RECOMMENDATION THAT THE INVESTMENT GUIDELINES BE SENT TO THE  
DIRECTORS OF THE NASSAU COUNTY INTERIM FINANCE AUTHORITY.

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RESOLVED, that the materials presented to this meeting (the "Materials") are ordered to be filed with the records of the Audit and Internal Controls Committee of the Nassau County Interim Finance Authority (the "Committee"); and be it further

RESOLVED, that in accordance with the Materials, the Investment Guidelines are hereby approved; and be it further

RESOLVED that the Committee recommends that the Investment Guidelines be released to the Directors of the Nassau County Interim Finance Authority for their review and approval.

RESOLVED, that this resolution shall take effect immediately.

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## **5. 2019 Annual Internal Controls Review**

NIFA's Treasurer, Carl Dreyer presented a status report of NIFA's internal controls. In it, he noted the steps taken to support NIFA's system of internal controls during the prior year. He added as a result of the steps taken last year, that at the staff level we were satisfied that the system of internal controls is effective in the safeguarding assets that pass through NIFA's control and in detecting any errors in a timely fashion. Mr. Dreyer pointed out that no action was required by the Committee.

### **Adjournment**

Upon a motion made by Committee Member Barsky seconded by Committee Member Petracca and the meeting was adjourned at 6:21 PM.

Respectfully submitted,

Kathleen Stella  
Corporate Secretary